

Order No: DIHENOIDA/AICTE/2025/IC280

Date:12/08/2025

Internal Committee

In compliance with the University Grant Commission Notification No. F.91-1/2013(TFGS) under UGC (Prevention, prohibition and Redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015, the Internal Committee of the institute is constituted as under, for the academic session 2025-28.

Name of the Committee Member	Profession	Mobile Number	E-Mail Address	Designation
Dr. Rajeev Kumar	Presiding Officer	9412447744	principal@dihe.co.in	Principal
Dr. Sonal Jauhari	Faculty Member	7738456829	sonal.jauhari@dihe.co.in	ASSISTANT PROFESSOR
Dr. Neelam Sheoliha	Faculty Member	9871390903	neelam.sheoliha@dihe.co.in	ASSISTANT PROFESSOR
Mr. Rochak Raj	Non-Teaching Member	9335334949	it@dihe.co.in	SYSTEM ADMINISTRATOR
Mr. Rohan Awana	Non-Teaching Member	9711654860	admin@dihe.co.in	ADMIN OFFICER
Mr. Siddhartha Singh	Student Member	8954603134	siddharthsingh.st@dihe.co.in	STUDENT
Ms. Shreya Singh	Student Member	96506223479	shreyasingh.st@dihe.co.in	STUDENT
Ms. Kushboo	Student Member	9266396331	kushboo.st@dihe.co.in	STUDENT

Dr. Rajeev Kumar



Principal



Annual Report

Date & Time of Meeting

Date: 22nd February 2024

Time: 04:30 PM – 05:30 PM

Venue: Campus Premises

Constitution of the Committee

The Internal Complaints Committee was constituted as per institutional norms and comprised the following members:

- Dr. Rajeev Kumar, Principal
- Dr. Sonal Jauhari, Faculty, Department of Management
- Dr. Neelam Sheoliha, Faculty, Department of Management

Number of Complaints Received During the Academic Year

Category	Number
Complaints Received	01
Complaints Resolved	01
Complaints Pending	Nil

Details of the Complaint

- **Complainants:**
 - Ms. Keshar Pillai
 - Ms. Ishika Agarwal
(BBA, 2nd Year, Batch 2022–2025)
- **Complaint Lodged Against:**
 - Ms. Ayushi Rohilla
(BBA Section A, 2nd Year, Batch 2022–2025)
- **Nature of Complaint:**
Allegation of money theft
- **Date of Complaint:**
23rd February 2024



Proceedings of the Meeting

The parents of Ms. Ayushi Rohilla (father and mother) visited the campus along with the student for a disciplinary meeting scheduled on 22nd February 2024 at 04:30 PM. The committee examined the written complaint and reviewed the evidence presented.

The CCTV Camera Footage was checked on 3rd floor for authorizing the evidences for the case.

Findings of the Committee

- The evidence reviewed clearly supported the complaint.
- The committee unanimously confirmed the allegation against the accused student.

Action Taken

- A formal warning was issued to Ms. Ayushi Rohilla.
- Parents were advised to seek counseling support for the student to help her gain clarity and understanding regarding the misconduct.
- The stolen amount was returned by the parents to the Class Coordinator, who subsequently handed it over to the complainants.
- An apology letter was submitted by Ms. Ayushi Rohilla to the Discipline Committee, acknowledging the misconduct.

Conclusion

The Internal Complaints Committee addressed the complaint in a fair, transparent, and timely manner. The issue was resolved amicably with corrective measures, ensuring discipline, accountability, and student welfare. No further complaints of a similar nature were reported during the period under review.